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SALTASH TOWN COUNCIL

Minutes of the Extraordinary Meeting of the Policy and Finance Committee held at the Guildhall on Tuesday 22nd November 2022 at 6.30 pm

PRESENT: Councillors: R Bickford, R Bullock, J Dent, S Martin, S Miller (Chairman), J Peggs, B Samuels, P Samuels (Vice-Chairman) and D Yates.

ALSO PRESENT: S Burrows (Town Clerk) and M Thomas (Senior Policy and Data Compliance Officer)

APOLOGIES: S Gillies, M Griffiths and S Lennox-Boyd.

117/22/23 HEALTH AND SAFETY ANNOUNCEMENTS.

The Chairman informed those present of the actions required in the event of a fire or emergency.

118/22/23 DECLARATIONS OF INTEREST:

a. To receive any declarations from Members of any registerable (5A of the Code of Conduct) and/or non-registerable (5B) interests in matters to be considered at this meeting.

None.

b. The Town Clerk to receive written requests for dispensations prior to the start of the meeting for consideration.

None.

119/22/23 TO RECEIVE AND APPROVE THE MINUTES OF THE POLICY AND FINANCE COMMITTEE HELD ON 8TH NOVEMBER 2022 AS A TRUE AND CORRECT RECORD.

It was proposed by Councillor Miller, seconded by Councillor P Samuels and **RESOLVED** that the minutes of the meeting of the Policy and Finance Committee held on 8th November 2022 were confirmed as a true and correct record.

120/22/23 TO RECEIVE AND NOTE THE INTERIM INTERNAL AUDIT REPORT FOR THE YEAR ENDED 31ST MARCH 2023.

It was **RESOLVED** to note.

121/22/23 TO RECEIVE THE TOWN COUNCIL RECOMMENDED BUDGETS, VIREMENTS AND NOMINAL CODES FOR THE YEAR 2023/24 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

The Town Clerk provided Members an overview of the budget setting process and figures presented at the meeting.

It was proposed by Councillor Miller, seconded by Councillor P Samuels and resolved to **RECOMMEND** to Full Council to be held on 1st December 2022 the Town Council Budgets, Virements and Nominal Codes for the year 2023/24 as attached.

122/22/23 TO RECEIVE THE TOWN COUNCIL RECOMMENDED FEES AND CHARGES FOR THE YEAR 2023/24 AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was proposed by Councillor Dent, seconded by Councillor Bullock and resolved to **RECOMMEND** to Full Council to be held on 1st December 2022 the Town Council Fees and Charges for the year 2023/24 as attached.

123/22/23 TO RECEIVE THE TOWN COUNCIL RECOMMENDED LEVEL OF CONTINGENCY AND CONSIDER ANY ACTIONS AND ASSOCIATED EXPENDITURE.

It was proposed by Councillor P Samuels, seconded by Councillor B Samuels and resolved to **RECOMMEND** to Full Council to be held on 1st December 2022:

1. To set the Town Council level of contingency at 5.5 months for the year 2023/24;
2. To vire £14,517 from General Reserves for the year 2023/24 to maintain the set level of contingency;
3. A contingency figure of £599,387 for the year 2023/24.

124/22/23 TO CONSIDER RECOMMENDING THE TOWN COUNCIL PRECEPT FOR THE YEAR 2023/24 TO FULL COUNCIL TO BE HELD ON 1ST DECEMBER 2022.

It was proposed by Councillor Miller, seconded by Councillor P Samuels and resolved to **RECOMMEND** to Full Council to be held on 1st December 2022 to set the Town Council Precept for the year 2023/24 as follows:

1. A Precept of £1,307,753, an increase of 4.15%.
2. £237.16 per annum for a Band D dwelling, an increase of 16p per week, 3.66%.

DATE OF NEXT MEETING

Tuesday 10 January 2023 at 6.30 pm

Rising at: 6.55 pm

Signed: _____
Chairman

Dated: _____

SALTASH TOWN COUNCIL
SUMMARY OF EXPENDITURE PLANNED FOR 2023/2024

	2022/2023	2023/2024	Percentage increase/ decrease %
	£	£	
Burial Authority : Churchtown	35,191	34,616	-1.6
Burial Board : St Stephen's	31,046	28,489	-8.2
Services	738,658	757,687	2.6
Policy & Finance	525,029	575,162	9.5
Personnel	12,668	12,661	-0.1
TOTAL EXPENDITURE	1,342,592	1,408,615	4.9
Less Income, Refunds, Grants	73,155	100,862	37.9
Planned Budget	1,269,437	1,307,753	3.0
Add Funding for Devolved Contingency			
Less Central Government Council Tax Support Funding	13,747	-	
Precept	1,255,690	1,307,753	4.15
Amount per Band D Dwelling: Tax Base 23/24 : 5514.28	228.78	237.16	3.66
<u>Capital & Reserves</u>	<u>2021/2022</u>	<u>2022/2023</u>	
Capital Works arising from Assets and Services Required			
(General Reserves)	259,922	308,503	
Earmarked Reserve	562,512	817,954	
Saltash Waterfront Revitalisation Grant	16,046	-	
S106 (LIDL)	2,540	-	
S106 (Waitrose)	7,501	4,961	
Contingency 5.5 Months	584,870	599,387	
Estimated Reserves at 31st March:	1,433,391	1,730,805	
Employees at 31st March:	22.8 FTE	19.3 FTE	

Further details are available if required between Opening Hours: Mon - Fri 10am to 1pm, 2pm to 4pm from
Saltash Town Council, The Guildhall, 12 Lower Fore Street, Saltash, PL12 6JX
Telephone : 01752 844846 www.saltash.gov.uk

Burial Authority Committee - Burial Authority Budget 2022-23
Saltash Town Council
For the year ended 31 August 2022

Account	Actual Received/S pend 2021/22	EMF Balances 8/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/S pend YTD 2022/23	Actual Funds To Receive/ Available to Date 2022/23	Precept 2023/24	Notes	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
Operating Income												
Burial Authority Income												
4612 BA Cemetery Fees (Churchtown)	23,510	0	0	17,500	9,109	8,391	21,862	Based on current year income	24,070	26,501	29,177	32,124
4614 BA Memorial Bench Income (Churchtown)	292	0	0	0	583	(583)	1,000	Based on current year income	1,101	1,212	1,335	1,469
Total Burial Authority Income	23,802	0	0	17,500	9,692	7,808	22,862		25,171	27,713	30,512	33,594
Total Operating Income	23,802	0	0	17,500	9,692	7,808	22,862		25,171	27,713	30,512	33,594
Operating Expenditure												
Burial Authority Expenditure												
6000 BA Petrol	120	0	0	300	87	213	378	costs as of 30/09/22 are 26% higher, have raised by this figure	416	458	504	555
6001 BA Machinery Maintenance Costs	38	0	0	250	0	250	275	Increased by CPI 10.1%	303	334	367	404
6003 BA Health & Safety	0	0	0	50	0	50	55	Increased by CPI 10.1%	61	67	73	81
6004 BA General Site Maintenance	233	0	0	500	557	(57)	613	Increased by CPI 10.1%	675	744	819	901
6005 BA Fire Extinguishers	61	0	0	82	41	41	90	Increased by CPI 10.1%	99	109	120	133
6008 BA Tree Survey & Tree Maintenance	81	0	0	718	718	0	791	Increased by CPI 10.1%	870	958	1,055	1,162
6009 BA Electricity Costs	206	0	0	276	34	242	690	Increased by 150% relative to last years budget	760	836	921	1,014
6010 BA PWLB Loan Repayment & Interest	21,385	0	0	21,385	10,692	10,693	21,385	Fixed	21,385	23,545	25,923	28,541
6011 BA Water	0	0	0	331	0	331	364	Increased by CPI 10.1%	401	442	486	536
6012 BA Memorial Bench (Expenditure)	0	0	0	0	147	(147)	0		0	0	0	0
6013 BA Security Alarm Maintenance	156	0	0	157	119	38	173	Increased by CPI 10.1%	190	210	231	254
6014 BA Cemetery Software Subscription	290	0	0	299	288	11	329	Increased by CPI 10.1%	362	399	439	484
Total Burial Authority Expenditure	22,569	0	0	24,348	12,684	11,664	25,144		25,524	28,102	30,940	34,065
Burial Authority Staffing Expenditure												
Burial Authority Staffing Expenses	152	0	0	269	46	223	296	Staff Clothing £59 Travelling costs £34 Staff Mobiles £203 2022/23 + CPI @ 10.1%	326	359	395	435
6666 ST BA Staff Training (Churchtown)	0	0	0	206	0	206	227	Increased by CPI 10.1%	250	275	303	333
Burial Authority Staffing Costs	7,718	0	0	10,368	4,756	5,612	8,949	NJC Scales 2022-2023 + 3% (BA - 30%)	9,853	10,848	11,944	13,150
Total Burial Authority Staffing Expenditure	7,869	0	0	10,843	4,802	6,041	9,472		10,429	11,482	12,642	13,918
Total Operating Expenditure	30,439	0	0	35,191	17,487	17,704	34,616		35,952	39,584	43,582	47,983
Total Burial Authority Operating Expenditure	30,439	0	0	35,191	17,487	17,704	34,616		35,952	39,584	43,582	47,983
Total Burial Authority Operating Surplus/ (Deficit)	(6,637)	0	0	(17,691)	(7,794)	(9,897)	(11,754)		(10,782)	(11,871)	(13,070)	(14,390)
Burial Authority EMF Expenditure												
6070 BA EMF Churchtown Cemetery Capital Works	0	7,668	0	0	0	7,668	0		0	0	0	0
6071 BA EMF Replace Machinery & Equipment	0	14,967	0	0	0	14,967	0		0	0	0	0
6073 BA EMF Memorial Garden	2,498	5,000	0	0	800	4,200	0		0	0	0	0
6692 ST BA EMF Staff Contingency (Churchtown)	0	1,200	0	0	0	1,200	0	£250 not required	0	0	0	0
Total Burial Authority EMF Expenditure	2,498	28,835	0	0	800	28,035	0		0	0	0	0
Total Burial Authority Expenditure (Operational & EMF)	32,937	28,835	0	35,191	18,286	45,740	34,616		35,952	39,584	43,582	47,983
Total Burial Authority Budget Surplus/ Deficit	(9,135)	(28,835)	0	(17,691)	(8,594)	(37,932)	(11,754)		(10,782)	(11,871)	(13,070)	(14,390)

Joint Burial Board Committee - Burial Board Budget 2022-23
Saltash Town Council
For the 5 months ended 31 August 2022

Account	Actual Received/S pend 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/S pend YTD 2022/23	Actual Funds to Receive/ Available to Date 2022/23	Precept 2023/24	Notes	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
Burial Board Operating Income												
Burial Board Income												
4600 BB Cemetery Fees (St. Stephens)	8,692	0	0	7,500	8,250	(750)	11,000	Based on current year income	12,111	13,334	14,681	16,164
4605 BB SLA Payment Grass Cutting	561	0	0	564	585	(21)	621	last years budget +10.1% CPI	578	636	701	771
Total Burial Board Income	9,253	0	0	8,064	8,835	(771)	11,621		12,689	13,971	15,382	16,935
Total Burial Board Operating Income	9,253	0	0	8,064	8,835	(771)	11,621		12,689	13,971	15,382	16,935
Burial Board Operating Expenditure												
Burial Board Expenditure												
6100 BB Petrol	279	0	0	400	202	198	504	Fuel has risen 26% relative to this time last year, so budgeted based on that increase	555	611	673	741
6101 BB Machinery Maintenance Costs	535	0	0	650	0	650	716	Increased by CPI 10.1%	788	868	955	1,052
6103 BB Health & Safety	0	0	0	100	0	100	110	Increased by CPI 10.1%	121	133	147	162
6104 BB General Site Maintenance	714	0	0	1,281	0	1,281	1,410	Increased by CPI 10.1%	1,553	1,710	1,882	2,072
6108 BB Tree Survey & Tree Maintenance	396	0	0	3,312	1,120	2,192	3,647	Increased by CPI 10.1%	4,015	4,420	4,867	5,358
Total Burial Board Expenditure	1,923	0	0	5,743	1,322	4,421	6,387		7,032	7,742	8,524	9,385
Burial Board Staffing Expenditure												
Burial Board Staff Expenses	304	0	0	628	108	520	691	Staff clothing £138 Travel expenses £80 Staff Mobiles £473 - Increased by CPI 10.1%	761	838	923	1,016
6670 ST BB Staff Training (St. Stephens)	133	0	0	481	0	481	530	Increased by CPI 10.1%	583	642	707	778
Burial Board Staffing Costs	17,329	0	0	24,194	10,618	13,576	20,881	NJC Scale 2022-2023 + 3% (BB - 70%)	22,990	25,312	27,868	30,683
Total Burial Board Staffing Expenditure	17,767	0	0	25,303	10,726	14,577	22,102		24,334	26,792	29,498	32,477
Total Burial Board Operating Expenditure	19,691	0	0	31,046	12,049	18,997	28,489		31,366	34,534	38,022	41,862
Total Burial Board Operating Expenditure	19,691	0	0	31,046	12,049	18,997	28,489		31,366	34,534	38,022	41,862
Total Burial Board Operating Surplus/ (Deficit)	(10,438)	0	0	(22,982)	(3,214)	(19,768)	(16,868)		(18,677)	(20,563)	(22,640)	(24,927)
Burial Board EMF Expenditure												
6170 BB EMF Repairs to Cemetery Wall	0	920	0	0	0	920	0		0	0	0	0
6693 ST BB EMF Staff Contingency (St Stephens)	0	2,800	0	0	0	2,800	0	£820 not required	0	0	0	0
Total Burial Board EMF Expenditure	0	3,720	0	0	0	3,720	0		0	0	0	0
Total Burial Board Expenditure (Operational & EMF)	19,691	3,720	0	31,046	12,049	22,717	28,489		31,366	34,534	38,022	41,862
Total Burial Board Budget Surplus/Deficit	(10,438)	(3,720)	0	(22,982)	(3,214)	(23,488)	(16,868)		(18,677)	(20,563)	(22,640)	(24,927)

Account	Actual Received/Sp end 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Sp end YTD 2022/23	Actual Funds To Receive/ Available to Date 2022/23	Precept 2023/24	Notes	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
Service Delivery Operating Income												
Service Delivery Income												
Grounds & Premises Income												
4500 SE Allotment Rents	3,328	0	0	3,300	3,377	(77)	4,000	Churchtown - 50 plots = £50 + £10 water Grenfell - 15 plots - £30.00 plots - £45 + £10 water	4,404	4,849	5,339	5,878
4510 SE Public Footpath Grant	1,526	0	0	1,564	1,573	(9)	1,722	Added 10.1% CPI	1,896	2,087	2,298	2,530
4511 SE Christmas Event income	0	0	0	0	0	0	150		165	182	200	220
4512 SE Misc Income Grounds & Premises	104	0	0	0	1,347	(1,347)	0	Monies charged to Saltash bowls club to pay water bill .	0	0	0	0
4513 - SE Water Rates Income (Propose new code)	0	0	0	0	0	0	3,560	New code for Saltash Bowls Water Rates income +10.1% CPI				
4523 SE Service Delivery Income - Seagull Bags	1,332	0	0	1,753	640	1,113	2,003		2,205	2,428	2,673	2,943
Town & Waterfront Income	6,290	0	0	6,617	6,937	(320)	11,434		8,670	9,546	10,510	11,572
4520 SE Waterfront Income - Trusted Boat Scheme	0	0	0	4,000	1,752	2,248	4,265		4,696	5,170	5,692	6,267
4521 SE Waterfront Income - Annual Mooring Fees	7,939	0	0	9,000	3,928	5,072	10,800		11,891	13,092	14,414	15,870
4522 SE Waterfront Income - Daily Mooring Fees	1,339	0	0	2,000	823	1,177	2,400		2,642	2,909	3,203	3,527
	9,277	0	0	15,000	6,503	8,497	17,465		19,229	21,171	23,309	25,664
	15,567	0	0	21,617	13,440	8,177	28,899		27,899	30,717	33,820	37,235
	15,567	0	0	21,617	13,440	8,177	28,899		27,899	30,717	33,820	37,235
Service Delivery Operating Expenditure												
Service Delivery Expenditure												
Grounds & Premises Expenditure												
6209 PF Oyster Beds	0	0	0	1	0	1	1		1	1	1	1
6500 SE Tree Survey and Tree Maintenance	0	0	0	10,000	4,150	5,850	11,010	current budget +10.1%CPI	12,122	13,346	14,694	16,178
6503 SE Allotments	721	0	0	1,200	778	422	1,321	current budget +10.1%CPI	1,455	1,602	1,763	1,941
6506 SE Grounds Maintenance & Watering (6506)	7,529	0	0	12,000	4,493	7,507	10,000	Based on current expenditure	11,010	12,122	13,346	14,694
6508 SE Public Toilets (Operational Costs)	4,909	0	0	4,024	1,651	2,373	4,430	current budget +10.1%CPI	4,878	5,371	5,913	6,510
6517 SE Cross (Maintenance)	198	0	0	3,000	258	2,742	3,303	current budget +10.1%CPI	3,637	4,004	4,408	4,854
6525 GR Public Toilets (Repairs & Maintenance Costs)	3,019	0	0	2,500	876	1,624	2,753	current budget +10.1%CPI	3,031	3,337	3,674	4,045
6526 SE Tools, Equipment & Materials (Store & All Areas)	4,499	0	0	3,000	1,938	1,062	3,303	current budget +10.1%CPI	3,637	4,004	4,408	4,854
6529 G&P Refuse Disposal	5,076	0	0	5,500	2,255	3,245	6,056	current budget +10.1%CPI	6,667	7,340	8,082	8,898
6907 SE Seagulls Bags	1,089	0	0	1,818	303	1,515	2,002	current budget +10.1%CPI	2,204	2,426	2,671	2,941
Grounds & Premises Expenditure Total	1,089	0	0	1,818	303	1,515	44,178		48,640	53,553	58,962	64,917
Longstone Expenditure												
7100 LO Rates - Longstone	2,104	0	0	2,157	(4,104)	6,261	2,375	current budget +10.1%CPI. Vire £2157 to EMF Utilities & Rates	2,615	2,879	3,170	3,490
7101 LO Water Rates - Longstone	547	0	0	411	1,310	(899)	4,012	Previous years budget + 10.1% CPI + Income from Water Rates figure (4513)	4,417	4,863	5,355	5,895
7103 LO Electricity - Longstone	1,262	0	0	2,461	(229)	2,690	6,153	Current Budget + 150% based on current expenditure and current economic factors.	6,774	7,458	8,211	9,041
7104 LO Fire & Security Alarm - Longstone	409	0	0	917	357	561	1,010	current budget +10.1%CPI	1,112	1,224	1,347	1,484
7105 LO Fire Extinguishers - Longstone (merge code with 7104)	0	0	0	0	0	0	0	Merge with 7104 LO Fire & Security Alarm - Longstone	0	0	0	0
7107 LO Rent - Longstone	4,500	0	0	4,500	2,310	2,190	4,955	current budget +10.1%CPI	5,455	6,006	6,612	7,280
7108 LO Cleaning Materials & Equipment - Longstone	273	0	0	615	367	248	677	current budget +10.1%CPI	746	821	904	995
7110 LO General Repairs & Maintenance - Longstone	693	0	0	500	78	422	551	current budget +10.1%CPI	606	667	735	809
7114 LO Equipment - Longstone	690	0	0	1,025	52	973	1,129	current budget +10.1%CPI	1,243	1,368	1,506	1,658
7121 LO IT & Office Costs - Longstone	1,053	0	0	1,031	77	954	750	Based on current expenditure	826	909	1,001	1,102
Total Longstone Expenditure	11,530	0	0	13,617	216	13,401	21,610		23,792	26,195	28,841	31,754
Town & Waterfront Expenditure	38,569	0	0	56,660	16,919	39,741	65,788		72,433	79,748	87,803	96,670
6504 SE Street Furniture (Maintenance)	923	0	0	1,500	315	1,185	2,000	Requested increase due to recent vandalism	2,202	2,424	2,669	2,939
6505 SE Street Lighting	630	0	0	300	144	156	750	Current Budget + 150% based on current expenditure and current economic factors	826	909	1,001	1,102
6511 SE Tourism & Signage	0	0	0	1,025	0	1,025	250	Based on current expenditure	275	303	334	367
6512 SE Bus Shelters (Maintenance)	0	0	0	513	0	513	565	current budget +10.1%CPI	622	685	754	830
6515 SE Festive Lights Maintenance & Electricity	756	0	0	1,400	(277)	1,677	3,500	Current Budget + 150% based on current expenditure and current economic factors	3,854	4,243	4,671	5,143
6519 SE Flags & Bunting	2,653	0	0	2,500	880	1,620	2,753	current budget +10.1%CPI	3,031	3,337	3,674	4,045
6522 SE Pontoon (Maintenance Costs) (6522)	2,800	0	0	6,000	7,173	(1,173)	6,606	current budget +10.1%CPI	7,273	8,008	8,817	9,707

6524 SE Vehicle Maintenance and Repair Costs	9,799	0	0	10,000	5,378	4,622	12,600	Prices have gone up by 26% relative to October 2021, have costed accordingly	13,873	15,274	16,816	18,515
6527 SE Salt Bins Refill	521	0	0	1,031	0	1,031	500	Based on usage	551	606	667	735
6528 SE Pontoon Accommodation	5,777	0	0	10,827	3,103	7,724	11,921	Hire of Pontoon hut £3,696 - current budget +10.1%CPI	13,125	14,450	15,910	17,516
	23,857	0	0	35,096	16,716	18,380	41,444		45,630	50,238	55,312	60,899
	62,426	0	0	91,756	33,635	58,121	107,232		118,062	129,987	143,115	157,569
Service Delivery Staffing Expenditure												
Service Delivery Staffing Expenses	6,125	0	0	4,999	2,011	2,988	5,504	current budget +10.1%CPI 6673 Clothing - £2,270 6674 - Mobiles £2,325 6675 Travel - £909	6,060	6,672	7,346	8,088
6676 ST Services Delivery Staff Training	6,340	0	0	10,000	4,709	5,291	11,010	current budget +10.1%CPI	12,122	13,346	14,694	16,178
Service Delivery Staffing Costs	192,423	0	0	292,859	89,032	203,827	217,402	NJC Scale 2022-2023 + 3%	239,360	263,535	290,152	319,457
	204,888	0	0	307,858	95,752	212,106	233,916		257,541	283,553	312,192	343,723
	267,314	0	0	399,614	129,386	270,228	341,148		375,604	413,540	455,307	501,293
Total Service Delivery Operating Expenditure	267,314	0	0	399,614	129,386	270,228	341,148		375,604	413,540	455,307	501,293
Total Service Delivery Operating Surplus/ (Deficit)	(251,747)	0	0	(377,997)	(115,947)	(262,050)	(312,248)		(347,704)	(382,823)	(421,488)	(464,057)
Service Delivery EMF Expenditure												
Grounds & Premises EMF Expenditure												
6471 GH EMF Heritage Centre	96	4,960	0	5,000	2,071	7,889	0		0	0	0	0
6571 SE EMF Saltash Recreation Areas	1,249	29,560	0	10,000	0	39,560	20,000	Added by Property Maintenance on 11/10/2022	0	0	0	0
6580 SE EMF Public Toilets (Capital Works)	0	0	0	10,000	1,690	8,310	0		0	0	0	0
6588 EMF Victoria Gardens	0	10,000	0	0	0	10,000	0		0	0	0	0
6589 EMF Community Tree Planting Initiatives	0	0	0	2,000	0	2,000	2,000		2,000	2,000	2,000	2,000
Total Grounds & Premises EMF Expenditure	1,345	44,520	0	27,000	3,761	67,759	22,000		2,000	2,000	2,000	2,000
Longstone EMF Expenditure												
7170 LO EMF Longstone Depot Capital Works	0	500	0	0	0	500	2,000	Added by Property Maintenance on 11/10/2022	0	0	0	0
	0	500	0	0	0	500	2,000		0	0	0	0
	1,345	45,020	0	27,000	3,761	68,259	24,000		2,000	2,000	2,000	2,000
Town & Waterfront EMF Expenditure												
6570 SE EMF Notice Boards (Repair & Replace)	0	1,839	0	0	30	1,809	0		0	0	0	0
6572 SE EMF Festive Lights (6572)	9,263	1,319	0	10,000	0	11,319	10,000		10,000	10,000	10,000	10,000
6573 SE EMF Public Art & Maintenance	0	1,443	0	0	0	1,443	0		0	0	0	0
6574 SE EMF Salt Bins	264	2,464	0	0	0	2,464	0		0	0	0	0
6575 SE EMF Street Furniture (New & Replace)	301	2,448	0	0	398	2,050	0		0	0	0	0
6578 SE EMF Equipment and Vehicles (Capital Works)	15,038	4,749	0	20,000	0	24,749	0		5,000	5,000	5,000	5,000
6582 SE EMF Town War Memorial (6582)	0	1,978	0	0	0	1,978	0		0	0	0	0
6584 SE EMF Pontoon Maintenance Costs	4,566	6,131	0	0	73	6,058	0	Forecast Added by Property Maintenance on 11/10/2022	10,000	10,000	10,000	10,000
6585 SE EMF Utilities & Rates (new code)	0	0	0	0	0	0	0	Virements. £2157 from 7100 Rates - Longstone				
7000 EMF Staff Contingency (Service Delivery)	30,705	18,534	0	0	0	18,534	3,207	Increase to 10% of Staffing Costs (£21741)	0	0	0	0
	60,137	40,905	0	30,000	501	70,404	13,207		25,000	25,000	25,000	25,000
	61,481	85,925	0	57,000	4,262	138,663	37,207		27,000	27,000	27,000	27,000
Total Service Delivery Expenditure (Operational & EMF)	328,796	85,925	0	456,614	133,648	408,891	378,355		402,604	440,540	482,307	528,293
Total Service Delivery Budget Surplus/ (Deficit)	(313,228)	(85,925)	0	(434,997)	(120,209)	(400,713)	(349,455)		(374,704)	(409,823)	(448,488)	(491,057)

Services Committee - Guildhall Budget 2022-23
Saltash Town Council
For the year ended 31 August 2022

Account	Actual Received/ Spend 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spend YTD 2022/23	Actual Funds to Receive/ Available to Date 2022/23	Precept 2023/24	Notes	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
Guildhall Operating Income												
Guildhall Income												
4200 GH Income - Guildhall Bookings	1,899	0	0	10,261	1,121	9,140	10,261		11,297	12,438	13,695	15,078
4201 GH Income - Guildhall Refreshments	98	0	0	257	119	138	257		283	312	343	378
4206 GH Income - Guildhall Misc Property Income	1	0	0	232	0	232	232		255	281	310	341
Total Guildhall Income	1,998	0	0	10,750	1,240	9,510	10,750		11,836	13,031	14,347	15,796
	1,998	0	0	10,750	1,240	9,510	10,750		11,836	13,031	14,347	15,796
Guildhall Operating Expenditure												
Guildhall Expenditure												
6400 GH Rates - Guildhall (6400)	8,608	0	0	8,908	8,608	300	9,808	last year budget + CPI 10.1%	10,798	11,889	13,090	14,412
6401 GH Water Rates - Guildhall (6401)	532	0	0	769	294	475	847	last year budget + CPI 10.1%	932	1,026	1,130	1,244
6402 GH Gas - Guildhall (6402)	1,812	0	0	2,600	457	2,143	6,500	Current Budget + 150% based on current expenditure and current economic factors.	7,157	7,879	8,675	9,551
6403 GH Electricity - Guildhall (6403)	3,383	0	0	5,200	838	4,362	13,000	Current Budget + 150% based on current expenditure and current economic factors.	14,313	15,759	17,350	19,103
6404 GH Fire & Security Alarm - Guildhall (6404)	1,024	0	0	1,268	703	565	1,396	last year budget + CPI 10.1%	1,537	1,692	1,863	2,051
6408 GH Cleaning Materials & Equipment - Guildhall (6408)	1,058	0	0	1,025	703	322	1,129	last year budget + CPI 10.1%	1,243	1,368	1,506	1,658
6409 GH Boiler Service & Maintenance	218	0	0	1,031	119	912	1,135	last year budget + CPI 10.1%	1,250	1,376	1,515	1,668
6410 GH General Repairs & Maintenance	2,509	0	0	2,578	1,258	1,320	2,838	last year budget + CPI 10.1%	3,125	3,441	3,788	4,171
6411 GH TV License & PRS	21	0	0	0	0	0	1,000	PRS needed for Town Speakers estimate added to budget - Propose name change of GH Entertainment Licenses	1,101	1,212	1,335	1,469
6412 GH Lift Service & Maintenance	2,301	0	0	3,000	2,295	705	3,303	last year budget + CPI 10.1%	3,637	4,004	4,408	4,854
6413 GH Refreshment Costs - Guildhall	271	0	0	376	49	327	414	last year budget + CPI 10.1%	456	502	553	608
6414 GH Equipment - Guildhall	951	0	0	1,006	99	907	1,108	last year budget + CPI 10.1%	1,219	1,343	1,478	1,628
6418 GH Professional Fees	960	0	0	1,052	0	1,052	10,000	Increased to £10,000 in Services meeting 13/10/22	11,010	12,122	13,346	14,694
6420 GH Legionella Risk Assessment (Guildhall)	420	0	0	454	140	314	500	last year budget + CPI 10.1%	550	606	667	735
Total Guildhall Expenditure	24,070	0	0	29,267	15,561	13,706	52,977		58,328	64,219	70,705	77,846
Guildhall Staffing Expenditure												
Guildhall Staffing Expenses	197	0	0	412	123	289	454	last year budget + CPI 10.1% - 6677 Travel & Mobiles £227. 6679 Clothing £227	499	550	605	667
6678 ST GH Staff Training (Guildhall)	391	0	0	513	16	497	565	last year budget + CPI 10.1%	622	685	754	830
Guildhall Staffing Costs	22,416	0	0	27,480	8,486	18,994	37,386	NJC Scale 2022-2023 + 3%	41,162	45,319	49,897	54,936
Total Guildhall Staffing Expenditure	23,004	0	0	28,405	8,625	19,780	38,404		42,283	46,554	51,256	56,433
	47,074	0	0	57,672	24,186	33,486	91,381		100,611	110,773	121,961	134,279
Total Guildhall Operating Expenditure	47,074	0	0	57,672	24,186	33,486	91,381		100,611	110,773	121,961	134,279
Total Guildhall Operating Surplus/ Deficit	(45,076)	0	0	(46,922)	(22,946)	(23,976)	(80,631)		(88,775)	(97,741)	(107,613)	(118,482)
Guildhall EMF Expenditure												
6470 GH EMF Guildhall Maintenance	0	47,593	0	20,000	620	66,973	20,000	Minute 62/21/22 of Extraordinary Services meeting resolved to Precept £5,000 in 2023/24 to 6470 + £10,000 Proposed by Property Maintenance on 11/10/2022. £5,000 added on 14/11/2022	0	0	0	0
6696 ST GH EMF Staff Contingency (Guildhall)	0	3,000	0	0	0	3,000	739	10% of Staffing Costs (£3739)	0	0	0	0
	0	50,593	0	20,000	620	69,973	20,739		0	0	0	0
Total Guildhall Expenditure (Operational & EMF)	47,074	50,593	0	77,672	24,806	103,459	112,120		100,611	110,773	121,961	134,279
Total Guildhall Budget Surplus/ (Deficit)	(45,076)	(50,593)	0	(66,922)	(23,566)	(93,949)	(101,370)		(88,775)	(97,741)	(107,613)	(118,482)

Services Committee - Library Budget 2022-23
Saltash Town Council
For the 5 months ended 31 August 2022

Account	Actual Received/S pend 2021/22	B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spend YTD 2022/23	Actual Funds To Receive/ Available to Date 2022/23	Precept 2023/2024	Notes	Budget 2024/25	Budget 2025/26	Budget 2027/28	Budget 2028/29
Library Operating Income												
Library Income												
4517 LI Library - Fines (Collected on behalf of CC)	260	0	0	650	589	61	48	Based on this years figures	53	58	64	71
4518 LI Library - Photocopying Fees	372	0	0	800	258	543	600		661	727	801	882
4524 LI Library Book Sales	339	0	0	300	227	74	320	£120 (Bookshelf Gift Vouchers)	352	388	427	470
4526 LI Library Activity Income	0	0	0	250	0	250	250		275	303	334	367
4527 LI Library Café Rental Income (new name)	0	0	0	750	0	750	50	Change to Library Vending Machines Income	55	61	67	73
4528 Library Merchandise Income (delete code)	0	0	0	750	0	750	0	Propose to delete code	0	0	0	0
4529 Library Activities Sponsorship	0	0	0	600	0	600	600		661	727	801	882
Total Library Income	970	0	0	4,100	1,073	3,027	1,868		2,057	2,264	2,493	2,745
Total Library Operating Income	970	0	0	4,100	1,073	3,027	1,868		2,057	2,264	2,493	2,745
Library Operating Expenditure												
Library Expenditure												
6900 LI Rates - Library	13,473	0	0	14,354	13,473	881	15,804	Last years Budget + 10.1% CPI	17,400	19,157	21,092	23,223
6901 LI Water Rates - Library	0	0	0	331	0	331	364	Last years Budget + 10.1% CPI.	401	442	486	536
6902 LI Gas - Library	1,864	0	0	2,249	329	1,920	5,623	Current Budget + 150% based on current expenditure and current economic factors	6,190	6,816	7,504	8,262
6903 LI Electricity - Library	2,055	0	0	2,000	357	1,643	5,000	Current Budget + 150% based on current expenditure and current economic factors	5,505	6,061	6,673	7,347
6904 LI Fire & Security Alarm - Library	550	0	0	938	490	448	1,033	Last years Budget + 10.1% CPI	1,137	1,252	1,378	1,518
6908 LI Cleaning Materials & Equipment - Library	965	0	0	1,684	183	1,501	1,854	Last years Budget + 10.1% CPI	2,041	2,248	2,475	2,724
6909 LI Boiler Service & Maintenance - Library	86	0	0	1,031	119	912	1,135	Last years Budget + 10.1% CPI	1,250	1,376	1,515	1,668
6910 LI General Repairs & Maintenance - Library	908	0	0	2,062	716	1,346	2,270	Last years Budget + 10.1% CPI	2,500	2,752	3,030	3,336
6911 LI TV License & PRS - Library	57	0	0	0	0	0	428		471	519	571	629
6913 LI Refreshment Costs - Library	0	0	0	258	0	258	284	Last years Budget + 10.1% CPI	313	344	379	417
6914 LI Equipment - Library	186	0	0	750	49	701	750	Last years Budget	826	909	1,001	1,102
6918 LI Professional Fees (Private Contractors)	0	0	0	1,031	0	1,031	20,000	minute 26/22/23 or Library sub-committee meeting 07/09/22 increase to £20,000	22,020	24,244	26,693	29,389
6920 LI Legionella Risk Assessment - Library	455	0	0	450	140	310	495	Last years Budget + 10.1% CPI	545	601	661	728
6921 LI IT & Office Costs - Library	5,127	0	0	1,500	811	689	1,652	Last years Budget + 10.1% CPI	1,818	2,002	2,204	2,427
6922 LI Library Activities	1,617	0	0	3,000	606	2,394	2,370	Library Sub Committee reduced budget on 07/09/2022	2,609	2,873	3,163	3,483
6923 LI PWLB Loan Repayment & Interest	0	0	21,500	1,500	0	23,000	23,000	£23,000 annually	23,000	23,000	23,000	23,000
Total Library Expenditure	27,343	0	21,500	33,138	17,274	37,364	82,062		88,027	94,595	101,826	109,787
Library Staffing Expenditure												
Library Staff Expenses	411	0	0	1,947	50	1,898	2,144	6681 Travelling Expenses £869 6680 Staff Clothing £1,275	1,996	2,198	2,420	2,664
6682 ST LI Staff Training (Library)	592	0	0	1,000	0	1,000	1,101	Last years Budget + 10.1% CPI	1,025	1,129	1,243	1,368
Library Staffing Costs	111,702	0	0	124,372	30,119	94,253	136,189	NJC Scale 2022-2023 + 3%	128,105	141,044	155,289	170,973
Total Library Staffing Expenditure	112,705	0	0	127,319	30,169	97,150	139,434		131,126	144,370	158,951	175,005
Total Operating Expenditure	140,048	0	21,500	160,457	47,442	134,515	221,496		219,153	238,965	260,777	284,793
Total Library Operating Expenditure	140,048	0	21,500	160,457	47,442	134,515	221,496		219,153	238,965	260,777	284,793
Total Library Operating Surplus/ Deficit	(139,077)	0	(21,500)	(156,357)	(46,369)	(131,488)	(219,628)		(217,096)	(236,700)	(258,284)	(282,048)
Library EMF Expenditure												
6971 LI EMF Saltash Library Property Refurbishment	4,114	24,174	199,930	0	9,283	214,821	10,000		0	0	0	0
6972 LI EMF Library Equipment & Furniture	18,771	13,146	0	0	830	12,316	0		0	0	0	0
6973 LI EMF Loan Repayments	0	44,500	(21,500)	0	0	23,000	0		0	0	0	0
6974 LI EMF Tresorys Kernow Funding (new name)	0	0	1,215	0	965	250	0	New name EMF Library Funding	0	0	0	0
6698 ST LI EMF Staff Contingency (Library)	0	3,844	0	11,156	0	15,000	0		0	0	0	0
Total Library EMF Expenditure	22,885	85,664	179,645	11,156	11,078	265,387	10,000		0	0	0	0
Total Library Expenditure (Operational & EMF)	162,933	85,664	201,145	171,613	58,521	399,901	231,496		219,153	238,965	260,777	284,793
Total Library Budget Surplus/ (Deficit)	(161,963)	(85,664)	(201,145)	(167,513)	(57,448)	(396,874)	(229,628)		(217,096)	(236,700)	(258,284)	(282,048)

To/From Reserves & Budget Virements 2022/23

- £21,500 vired from 6973 EMF Loan Repayments to 6923 PWLB Loan Repayments/ Interests for 2022/23 Loan Repayment - Minute No 124/21/22
- £199,930 PWLB Loan received on 1st April for the Library Refurbishment Works
- £1,215 received from Tresorys Kernow Funding - Big Green Environment Show

Services Committee - Isambard House (Station Building) Budget 2023-24
Saltash Town Council
For the year ended 31 August 2022

Account	Actual Received/Spe nd 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spe nd YTD 2022/23	Actual Funds To Receive/Availabl e to Date 2022/23	Precept 2023/24	Notes	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
Isambard House Operating Income												
Isambard House Income												
4301 SA Isambard House - Bookings	1,962	0	0	5,000	3,477	1,523	10,000		11,010	12,122	13,346	14,694
4302 SA Isambard - Refreshment Income	22	0	0	1,000	0	1,000	500		551	606	667	735
4504 - SA Isambard - Café Rental (Propose New Code)							5,000	Based on full letting from 01/04/23 @£100PW	5,505	6,061	6,673	7,347
Total Isambard House Income	1,983	0	0	6,000	3,477	2,523	15,500		17066	18789	20687	22776
Total Isambard House Operating Income	1,983	0	0	6,000	3,477	2,523	15,500		17,066	18,789	20,687	22,776
Isambard House Operating Expenditure												
Isambard House Expenditure												
6800 SA Rates - Isambard House	3,543	0	0	3,750	3,543	207	4,125	Last Years Budget + 10.1% CPI added	4,546	5,005	5,510	6,067
6801 SA Water Rates - Isambard House	(53)	0	0	586	0	586	645	Last Years Budget + 10.1% CPI added.	710	782	861	948
6802 SA Gas - Isambard House	902	0	0	2,430	(197)	2,627	6,075	Current Budget + 150% based on current expenditure and current economic factors.	6,689	7,364	8,108	8,927
6803 SA Electricity - Isambard House	(159)	0	0	3,608	0	3,608	9,020	Current Budget + 150% based on current expenditure and current economic factors.	9,931	10,934	12,038	13,254
6804 SA Fire & Security Alarm - Isambard House	774	0	0	978	644	334	1,000	Set by Station Sub Committee	1,101	1,212	1,335	1,469
6808 SA Cleaning Materials & Equipment - Isambard House	1,669	0	0	1,538	489	1,049	1,693	Last Years Budget + 10.1% CPI added	1,864	2,053	2,260	2,488
6810 SA General Repairs & Maintenance - Isambard House	445	0	0	750	181	569	1,000	Set by Station Sub Committee	1,101	1,212	1,335	1,469
6811 SA TV License & PRS - Isambard House	0	0	0	2,132	0	2,132	0	Vire 2022/23 budget to new code (6872)	0	0	0	0
6813 SA Refreshments Costs - Isambard House	552	0	0	210	0	210	210	No increase	231	255	280	309
6814 SA Equipment - Isambard House	954	0	0	989	0	989	989	No increase	1,089	1,199	1,320	1,453
6818 SA Professional Costs - Isambard House	250	0	2,000	1,052	0	3,052	2,000	Virement from minute 8/22/23 as of 24/08/22	2,202	2,424	2,669	2,939
6821 SA IT & Office Costs - Isambard House	0	0	(500)	1,000	0	500	1,000	Virement from minute 8/22/23 as of 24/08/22	1,101	1,212	1,335	1,469
6822 SA Activities & Events	0	0	(1,500)	2,000	0	500	1,000	Virement from minute 8/22/23 as of 24/08/22	1,101	1,212	1,335	1,469
Total Isambard House Expenditure	8,877	0	0	21,023	4,660	16,363	28,761		31,666	34,864	38,386	42,263
Isambard House Staffing Expenditure												
6671 Staff Expenses - Isambard House	0	0	0	256	0	256	282	Last Years Budget + 10.1% CPI added - Merge with 6671	310	342	376	414
6672 ST SA Staff Training - Isambard House	0	0	0	1,025	0	1,025	1,129	Last Years Budget + 10.1% CPI added - Merge with 6672	1,243	1,368	1,506	1,658
Station Staffing Expenses	0	0	0	6,814	0	6,814	0	Moved budget to Guildhall	0	0	0	0
Total Isambard House Staffing Expenditure	0	0	0	8,095	0	8,095	1,410		1,553	1,710	1,882	2,037
Total Operating Expenditure	8,877	0	0	29,118	4,660	24,458	30,172		33,219	36,574	40,268	43,570
Total Isambard House Operating Expenditure	8,877	0	0	29,118	4,660	24,458	30,172		33,219	36,574	40,268	44,299
Total Isambard House Operating Surplus/ (Deficit)	(6,893)	0	0	(23,118)	(1,183)	(21,935)	(14,672)		(16,153)	(17,785)	(19,581)	(21,523)
Isambard House EMF Expenditure												
6473 SA EMF Station Building (Purchase & Capital Works)	40,967	92,745	0	0	35,000	57,745	0		0	0	0	0
6870 SA EMF Isambard House	6,508	18,492	0	0	0	18,492	0		0	0	0	0
6871 SA EMF Tresorys Kernow Funding	0	0	2,250	0	0	2,250	0		0	0	0	0
6872 SA Entertainment Licenses (new code)	0	0	0	0	0	0	0	Vire from 6811 (£2132)	0	0	0	0
6695 ST SA EMF Staff Contingency - Isambard House	0	2,000	0	0	0	2,000	0		0	0	0	0
Total Isambard House EMF Expenditure	47,476	113,237	2,250	0	35,000	80,487	0		0	0	0	0
Total Isambard House Expenditure (Operational & EMF)	56,352	113,237	2,250	29,118	39,660	104,945	30,172		33,219	36,574	40,268	44,299
Total Isambard House Budget Surplus/ (Deficit)	(54,369)	(113,237)	(2,250)	(23,118)	(36,183)	(102,422)	(14,672)		(16,153)	(17,785)	(19,581)	(21,523)

Notes

To/From Reserves & Budget Virements 2023/24
1.£2,250 received from Tresorys Kernow Funding - 6871 EMF Tresorys Kernow Funding

Services Committee - Maurice Huggins Budget 2022-23
Saltash Town Council
For the 5 months ended 31 August 2022

Account	Actual Received/Spend 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spend YTD 2022/23	Actual Funds To Receive/ Available to Date 2022/23	Precept 2023/24	Notes	Budget 2024/25	Budget 2025/26	Budget 2026/27
Maurice Huggins Operating Income											
Maurice Huggins Income											
4207 GH Maurice Huggins Room Income	458	0	0	1,000	274	726	1,000		1,101	1,212	1,335
Total Maurice Huggins Income	458	0	0	1,000	274	726	1,000		1,101	1,212	1,335
Total Maurice Huggins Operating Income	458	0	0	1,000	274	726	1,000		1,101	1,212	1,335
Maurice Huggins Operating Expenditure											
Maurice Huggins Expenditure											
7000 MA Rates - Maurice Huggins	209	0	0	441	429	12	486	Last years budget + 10.1% CPI	535	589	648
7001 MA Water Rates - Maurice Huggins	115	0	0	359	63	296	395	Last years budget + 10.1% CPI	435	479	528
7003 MA Electricity - Maurice Huggins	472	0	0	1,025	124	901	2,563	Current Budget + 150% based on current expenditure and current economic factors.	2,821	3,106	3,420
7004 MA Fire & Security Alarm - Maurice Huggins	281	0	0	162	162	0	178	Last years budget + 10.1% CPI	196	216	238
7008 MA Cleaning Materials & Equipment - Maurice Huggins	3	0	0	300	202	98	330	Last years budget + 10.1% CPI	364	400	441
7010 MA General Repairs & Maintenance - Maurice Huggins	251	0	0	513	15	498	565	Last years budget + 10.1% CPI	622	685	754
7018 MA Professional Costs - Maurice Huggins	0	0	0	513	0	513	565	Last years budget + 10.1% CPI	622	685	754
7020 MA Legionella Risk Assessment - Maurice Huggins	455	0	0	328	140	188	462	Annual cost + 10.1% CPI	509	561	617
Total Maurice Huggins Expenditure	1,786	0	0	3,641	1,135	2,506	5,544		6,104	6,720	7,399
Total Maurice Huggins Operating Expenditure	1,786	0	0	3,641	1,135	2,506	5,544		6,104	6,720	7,399
Total Maurice Huggins Operating Surplus/ (Deficit)	(1,329)	0	0	(2,641)	(861)	(1,780)	(4,544)		(5,003)	(5,508)	(6,065)
Maurice Huggins EMF Expenditure											
6472 EMF Maurice Huggins Room	0	214	0	0	0	214	0		0	0	0
7071 MA EMF Maurice Huggins (Furniture & Sundry Items)	0	606	0	0	0	606	0		0	0	0
Total Maurice Huggins EMF Expenditure	0	820	0	0	0	820	0		0	0	0
Total Maurice Huggins Expenditure (Operational & EMF)	1,786	820	0	3,641	1,135	3,326	5,544		6,104	6,720	7,399
Total Maurice Huggins Budget Surplus/ (Deficit)	(1,329)	(820)	0	(2,641)	(861)	(2,600)	(4,544)		(5,003)	(5,508)	(6,065)

Account	Actual Received/Spent 2021/22	EMF Balances 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/Spent YTD 2022/23	Actual Funds To Receive/ Available to Date 2022/23	Precept 2023/24	Notes	Budget 2024/25	Budget 2025/26	Budget 2026/27
P&F Operating Income											
P&F Income											
4901 PR Bank Interest Received	5,429	0	0	4,125	4,181	(56)	8,362	Based on Current Year Received	9,206	10,136	11,160
4908 PR Misc Income	17	0	0	0	197	(197)		Sale of Eqpt, Beating the bounds tickets and Craft fair table hire	0	0	0
Total P&F Income	5,446	0	0	4,125	4,377	(252)	8,362		9,206	10,136	11,160
Total P&F Operating Income	5,446	0	0	4,125	4,377	(252)	8,362		9,206	10,136	11,160
P & F Operating Expenditure											
P&F Expenditure											
6200 PF Bank Charges (6200)	700	0	0	1,108	497	611	1,220	increased by CPI 10.1%	1,343	1,479	1,628
6201 PF Audit (6201)	3,400	0	0	3,450	(200)	3,650	4,000	Based on current year expenditure	4,404	4,849	5,339
6202 PF Civic Occasions (including Road Closures) (6202)	1,808	0	4,500	3,500	4,553	3,447	5,354	increased by CPI 10.1% + £1500 for Coronation	5,894	6,490	7,145
6203 PF Mayors' Allowance	4,838	0	0	4,959	1,488	3,471	5,160	4.06% increase	5,682	6,255	6,887
6204 PF Councillors' Allowance	1,932	0	0	3,520	0	3,520	3,663	4.06% increase	4,033	4,440	4,889
6205 PF Insurance	18,308	0	0	22,132	8,788	13,344	24,367	increased by CPI 10.1%	26,828	29,538	32,521
6206 PF Youth Council (6206)	4,000	0	0	4,000	0	4,000	4,404	increased by CPI 10.1%	4,849	5,339	5,878
6208 PF Subscriptions (6208)	10,231	0	0	15,000	13,611	1,389	16,515	(£8,900 for Clivica + 12.3% RPI set by Clivica)	18,183	20,019	22,041
6210 PF Community Chest (6210)	3,570	0	0	10,000	3,119	6,881	10,000	Budgeted from 2021/22	10,000	10,000	10,000
6211 PF Website Maintenance (6211)	684	0	0	1,000	250	750	1,101	increased by CPI 10.1%	1,212	1,335	1,469
6213 PF Councillor Training & Expenses (6213)	2,229	0	0	2,742	560	2,182	3,019	increased by CPI 10.1%	3,324	3,660	4,029
6214 PF Health & Safety (6214)	8,522	0	0	7,500	3,155	4,345	8,258	increased by CPI 10.1%	9,092	10,010	11,021
6215 PF Annual Report (delete code)	0	0	0	450	0	450		propose to vire £450 to EMF 0 6280 Town Vision and delete code	0	0	0
6216 PF Miscellaneous (delete code)	0	0	0	100	0	100		0 Delete code	0	0	0
6217 PF Data Protection (6217)	55	0	0	100	115	(15)	200	Based on current year expenditure	220	242	267
6219 PF Covid 19 H&S Materials & Equipment (delete code)	3,564	0	0	2,000	441	1,559		0 Delete code	0	0	0
6220 PF Festival Fund & Event Expenditure (new code name)	10,932	0	0	15,000	2,293	12,707	15,000	New code name - 6220 PF Festival Fund	15,000	15,000	15,000
6221 PF Town Messenger (6221)	3,758	0	0	5,000	1,958	3,043	5,505	Increase by CPI 10.1%	6,061	6,673	7,347
6222 PF Commissioning Youth Work (6222)	43,000	0	0	50,000	17,716	32,284	55,050	increase by CPI 10.1%	60,610	66,732	73,472
6224 PF Professional Costs	1,923	0	0	2,050	43	2,007	2,257	increased by CPI 10.1%	2,485	2,736	3,012
6225 PF Neighbourhood Plan (delete code)	4,225	0	0	5,156	526	4,630		Vire £4630 to 6275 EMF 0 Neighbourhood plan and delete code	0	0	0
6227 PF Town Speakers PRS Licence	0	0	0	3,000	1,764	1,236	3,303	increased by CPI 10.1%	3,637	4,004	4,408
6228 PF Events & Consultations (delete code)	0	0	0	1,500	0	1,500		0 Vire £1500 to new EMF Consultations and delete code	0	0	0
6229 PF CCTV Annual Maintenance	0	0	0	14,600	0	14,600	7,000	Vire £14,600 to 6270 Crime Reduction, £7000 added on 14/11/2022	7,707	8,485	9,342
6502 PF Civic Christmas Event (delete code)	0	0	0	500	0	500		0 Vire £500 to new EMF Events	0	0	0
6513 PF Twinning (delete code)	0	0	0	119	0	119		0 Vire £119 to new EMF Twinning and delete code	119	119	119
6514 PF Town Leaflets/ Reprinting	0	0	0	539	0	539	593	increased by CPI 10.1%	653	719	792
6516 PF Road Safety Grant	0	0	0	215	0	215	215		237	261	287
6300 -6306 P&F IT/Office Costs	24,573	0	9,650	33,000	12,344	30,306	40,000	Please see breakdown below - increased to £40,000	44,040	48,488	53,385
Total P&F Expenditure	152,249	0	14,150	212,240	73,021	153,369	216,184		235,612	256,872	280,279
P&F Staffing Expenditure											
6652 ST P&R Employers Pension - Monthly Fee	5,299	0	0	5,300	2,653	2,647	6,095	15% increase based on previous price rise	5,300	5,300	5,300
6659 ST P&R Town Sergeant & Mace Bearer Fees	343	0	0	792	463	330	792		872	960	1,057
6661 ST P&R Finance Consultancy Fees	650	0	28,035	3,000	21,505	9,530	5,000		5,505	6,061	6,673
P&F Staffing Expenses	644	0	0	2,413	293	2,120	2,657	Parking space - £387 Staff clothing - £1135. Staff Travel - £1135	2,925	3,220	3,546
6656 ST P&R Staff Training	(911)	0	0	4,125	250	3,875	4,542	increased by CPI 10.1%	5,000	5,505	6,061
P&F Staffing Costs	293,625	0	20,000	290,160	103,244	206,916	310,475	NIC Scale 2022-2023 + 3%	341,833	376,358	414,370
Total P&F Staffing Expenditure	299,651	0	48,035	305,790	128,407	225,418	329,560		361,435	397,405	437,008
Total P & F Operating Expenditure	451,900	0	62,185	518,030	201,428	378,787	545,744		597,048	654,277	717,287
Total P & F Operating Expenditure	451,900	0	62,185	518,030	201,428	378,787	545,744		597,048	654,277	717,287
Total P&F Operating Surplus/ (Deficit)	(446,454)	0	(62,185)	(513,905)	(197,051)	(379,039)	(537,383)		(587,842)	(644,142)	(706,127)
P&F EMF Expenditure											
6270 PF EMF Crime Reduction	0	36,950	0	0	0	36,950	0	Vire in £14,600 from 6229 PF CCTV Annual Maintenance	0	0	0
6271 PF EMF Election	23,553	11,207	0	7,000	0	18,207	20,000		10,000	10,000	10,000
6272 PF EMF Robes & Civic Regalia	0	2,000	0	0	1,228	772	0		0	0	0
6273 PF EMF Legal Fees	1,597	6,001	0	0	400	5,601	0		0	0	0
6274 PF EMF Internet Redevelopment (delete code)	0	4,900	(4,900)	0	0	0		0 Delete code	0	0	0
6275 PF EMF Neighbourhood Plan	0	1,772	0	0	0	1,772	0	Vire in £4,630 from 6225 PF Neighbourhood plan	0	0	0
6278 PF EMF CIL Planning Income	0	2,810	0	0	0	2,810	0		0	0	0
6279 PF EMF Restart Business Support Grant	3,420	7,580	0	0	0	7,580	0		0	0	0
6280 PF EMF Town Vision	0	10,000	0	0	0	10,000	0	Vire in £450 from 6215 Annual Report	0	0	0
6281 PF EMF Town Vitality Funding Grant	0	0	84,000	0	69	83,931	0		0	0	0
6370 PF EMF Computer Equipment Renewal	0	22,046	0	0	5,127	16,919	0		0	0	0
6282 PF EMF Funding Bids	0	0	10,000	0	0	10,000	0		0	0	0
6283 PF EMF Events (new code)	0	0	0	0	0	0		0 Vire in £500 from 6502 PF Civic Christmas Events	0	0	0

6284 PF EMF Consultations (new code)	0	0	0	0	0	0	0	0	Vire in £1,500 from 6228 PF Events and Consultations			
6285 PF EMF Twinning (new code)	0	0	0	0	0	0	0	0	Vire £119 from 6513 PF Twinning			
6694 ST PR EMF Staff Contingency (P&F)	6,264	69,665	(48,035)	0	0	21,630	9,418	10% of Staffing Costs (£31,048)	0	0	0	
Total P&F EMF Expenditure	34,833	174,931	41,065	7,000	6,824	216,172	29,418		10,000	10,000	10,000	
Total P&F Expenditure (Operational & EMF)	486,733	174,931	103,250	525,030	208,252	594,959	575,162		607,048	664,277	727,287	
Total P&F Budget Surplus/ (Deficit)	(481,287)	(174,931)	(103,250)	(520,905)	(203,875)	(595,211)	(566,801)		(597,842)	(654,142)	(716,127)	

Notes

To/From Reserves & Budget Virements 2022/23

1. £20,000 vired from 6694 EMF P&F Staffing Contingency to Staffing costs 2022-23 - Minute No 124/21/22
2. £4,500 vired from General Reserves to 6202 Civic Occasions for Jubilee Celebration - Minute No 333/21/22
3. £9,650 IT / Office Costs - £4750 vired from General Reserves to 6305 Finance Software to cover extra payroll costs & £4,900 vired from 6274 Internet Redevelopment to 6306 IT Maintenance to cover increase in costs - Minute No 19/22/23
4. £15,930 vired from 6694 ST PR EMF Staff Contingency (P&F) and transferred to 6661 ST P&R Finance Consultancy Fees - Minute No. 23/22/23
5. £12,105 vired from 6694 ST PR EMF Staff Contingency (P&F) and transferred to 6661 ST P&R Finance Consultancy Fees - Minute No. 16/22/23
6. £10,000 Vired from General Reserves to 6276 PF EMF Funding Bids - Minute no 222/22/23

1. P&F IT/Office Costs				
Nominal Code	Budget 2022/23	Virements	Total Budget	Precept 2023/24
6300 Telephone	£2,425		£2,425	£ 2,670
6301 Stationary	£4,312		£4,312	£ 4,748
6302 Office and IT Equipment	£7,008		£7,008	£ 7,716
6303 Copier Maintenance	£5,499		£5,499	£ 6,054
6304 Broadband	£496		£496	£ 546
6305 Finance Software	£3,435	£4,750	£8,185	£ 3,782
6306 IT Maintenance	£9,825	£4,900	£14,725	£ 14,484
TOTALS	£33,000	£9,650	£42,650	£ 40,000

Personnel Committee - Personnel Budget
Saltash Town Council
For the 5 months ended 31 August 2022

Account	Actual Received/ Spend 2021/22	EMF Balances B/F 2021/22	To/From Reserves & Budget Virements 2022/23	Budget 2022/23	Actual Received/S pend YTD 2022/23	Actual Funds Available to Date 2022/23	Precept 2023/24	Notes	Budget 2024/25	Budget 2025/26	Budget 2026/27	Budget 2027/28
Personnel Operating Expenditure												
Personnel Expenditure												
6654 ST Staff Welfare	1,313	0	0	1,538	627	911	1,693	last years budget + CPI	1,864	2,053	2,260	2,488
6657 ST SNB Staff Recruitment Advertising	5,254	0	0	6,150	113	6,037	0	Vire £3000 to new EMF Staff Recruitment	0	0	0	0
6658 ST SNB Miscellaneous Staffing Expenditure (delete code)	5	0	0	0	0	0	0	Delete code	0	0	0	0
6660 ST Staff Recognition	0	0	200	0	25	175	0	Vire £175 to new EMF Staff Recruitment	0	0	0	0
6662 SNB HR Professional Fees	3,141	0	8,745	2,981	3,679	8,047	10,282	last years budget + CPI - Additional £7,000 precepted	11,321	12,464	13,723	15,109
Total Personnel Expenditure	9,713	0	8,945	10,669	4,443	15,171	11,975		13,185	14,517	15,983	17,597
Total Personnel Operating Expenditure	9,713	0	8,945	10,669	4,443	15,171	11,975		13,185	14,517	15,983	17,597
Total Personnel Operating Surplus/ (Deficit)	(9,713)	0	(8,945)	(10,669)	(4,443)	(15,171)	(11,975)		(13,185)	(14,517)	(15,983)	(17,597)
EMF Personnel Expenditure												
6691 ST EMF Legal Fees (Staffing)	1,215	4,785	0	2,000	0	6,785	685	Precept for CPI at 10.1%	0	0	0	0
6692 ST EMF Staff Recruitment (new code)	0	0	0	0	0	0	0	Vire £175 from 6660 ST Staff Recognition. Vire £3000 from 6657 ST SNB Staff Recruitment Advertising				
Total EMF Personnel Expenditure	1,215	4,785	0	2,000	0	6,785	685		0	0	0	0
Total Personnel Expenditure (Operational & EMF)	10,928	4,785	8,945	12,669	4,443	21,956	12,661		13,185	14,517	15,983	17,597
Total Personnel Budget Surplus/ (Deficit)	(10,928)	(4,785)	(8,945)	(12,669)	(4,443)	(21,956)	(12,661)		(13,185)	(14,517)	(15,983)	(17,597)

Notes

To/From Reserves & Budget Virements 2022/23

1. £200 from General Reserves to 6660 Staff Recognition - Minute No 88/22/23

1. £8,745.22 - £1,200 from General Reserves to 6662 HR Professional Fees to Cover Additional Costs and £2,795.22 and £4,750 from General Reserves to 6662 HR Professional Fees to cover additional costs - Minute No 88/22/23

Saltash Town Council Fees and Charges

Description	2022/2023 Charge	2023/24 Proposed Charge
Room Hire (min of 2 hour booking from 01/04/2014) (Non VATable)		
Guildhall		
Casual ph - weekdays 9am- 5pm (Community Rate)	£10.30	£10.30
Casual ph - weekends & evenings (Community Rate)	£21.50	£21.50
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.40	£15.40
Casual ph - weekends & evenings (Commercial Rate)	£25.90	£25.90
Council Chamber		
Casual ph - weekdays 9 am - 5pm (Community Rate)	£10.30	£10.30
Casual ph - weekends & evenings (Community Rate)	£15.40	£15.40
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.40	£15.40
Casual ph - weekends & evenings (Commercial Rate)	£18.50	£18.50
20% Discount for regular bookers evenings and weekends		
Room Hire Extras		
(VATable) Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
Photocopying	20p black 35p colour	20p Black 35p Colour
Room Hire (min of 2 hour booking) (VATable)		
Isambard House (Station Building)	Including VAT	Including VAT
Casual ph - weekdays 9am- 5pm (Community Rate)	£10.00	£10.00
Casual ph - weekends & evenings (Community Rate)	£15.00	£15.00
Casual ph - weekdays 9am - 5pm (Commercial Rate)	£15.00	£15.00
Casual ph - weekends & evenings (Commercial Rate)	£30.00	£30.00
20% Discount for regular bookers evenings and weekends		
Room Hire Extras		
(VATable) Tea/coffee per cup with biscuits (Community)	£1.00	£1.00
Tea/coffee per cup with biscuits (Commercial)	£1.00	£1.00
Other Charges (VATable)		
Freedom of Information Charge (first 18 hours free of charge)	Including VAT £25.00 per hour	Including VAT £25.00 per hour
Environmental Information Regulations 2004 (first 18 hours free of charge)	£25.00 per hour	£25.00 per hour
Mooring Fees (VATable)		
	Including VAT	Including VAT
Pontoon (Berth) per metre - permanent users, charge per annum, minimum £900 (Non Commercial)	£155.00	£186.00
Pontoon (Berth) per metre - permanent users, charge per annum, minimum £1,300 (Commercial)	£235.00	£282.00
Visiting boats - (2 hours free);charge for 24 h (Non Commercial)	£25.00	£30.00
Visiting boats - (2 hours free);charge for 24 h (Commercial)	£37.50	£45.00
Visiting boats - 3 day stay (1 Day free of charge) (Non Commercial)	£60.00	£60.00
Trusted boated scheme - (casual users); charge for period of 1st September - 31st March	£40.00	£48.00
Trusted boated scheme - (casual users); charge for period of 1st April - 31st August	£75.00	£80.00
Library Charges		
	Set by Cornwall Council	Set by Cornwall Council
Replacement membership cards:		
Adult members	£1.50	£1.50
Concessions, Access, Young Adult	£1.00	£1.00
Under 16s	£0.50	£0.50
Hire Charges:		
DVDs :	from £0.50 to £3.00 per week	from £0.50 to £3 per week
Access Member limited to 2 at a time	Free	free
Non-fiction	Free	free
CDs:	£1.00	Service no longer available, line to be deleted
Access Member	Free	Free
Computer games (where available)	£3.00 per week	Service no longer available, line to be deleted
Audiobook CDs per 3 week loan		
Adults	Free	Free
Children	Free	Free
Access members, housebound member and looked after children	Free	Free
Reservations:		
Adults and Concessionary users	£1.00 per item if placed by staff member	£1 per item if placed by staff member
Online reservations	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
Access and Housebound members	Free	Free
Under 18s	Free with a limit of 6 at any one time	Free with a limit of 6 at any one time
Reader's groups free for items provided from the reading group sets (items outstanding for over 1 month will be charged as lost)	Free	Free
Books on Prescription	Free	Free
Performing Arts collection:		
Vocal and Orchestral sets	no charge	No charge
Vocal and orchestral sets requested from outside Cornwall		
Vocal scores	10 Scores at £4 per month	10 Scores at £4 per month
Orchestral sets	£10.00 per set per three months £7.00 per 20 copies	£10 per set per 3 months £7 per 20 copies
Postage charge (please note this charge may vary, ask staff for details)		
Reservation charge from library authorities inside South West Region (non-refundable)	£6.00	£6.00
Reservation charge from library authorities outside South West Region (non-refundable)	£12.50	£12.50
Renewals will be charged at the rates and time periods as listed above		
Late returns charge applies	£10.00	Service no longer available, line to be deleted
Missing part charged, unless a new copy is supplied by customer	at cost plus £5.00 administration fee	Service no longer available, line to be deleted
Out of County Inter Library Loan Requests:		
Adults	£10.10	£10.10
Concessions, Young Adults	£9.10	£9.10
Children	£4.10	£4.10
British library book loan request	£19.00	£19.00
British Library periodical request	£13.25	£13.25
British Library Loan Renewal	£5.10 per 3 week renewal period	£5.10 per 3 week renewal period
Please note that persons owing more than £5.00 in library charges may		

Saltash Town Council Fees and Charges

Description	2022/2023 Charge	2023/24 Proposed Charge	
be prevented from borrowing until the balance is reduced. Please speak to a member of staff for advice.		No charges for book fines, line to be deleted	
Use of public computers (subject to availability): Cornwall library members Other library members (English and Welsh Library Authorities on production of a library card) Non-members Access to Wi-Fi	Free for two hours Free for one hour Free for half an hour - no extension Free	Free for two hours Free for one hour Free for half an hour - no extension Free	
Extension of time after the free period is dependent on availability and at the discretion of the library supervisor.			
Please note that persons owing more than £5.00 in library charges will be regarded as non-members for computer charging purposes		No charges for book fines, line to be deleted	
Printing from any source: 1-29 sheets (price per sheet) Monochrome A4 Monochrome A3 Colour A4 Colour A3 30 plus sheets (price per sheet) Monochrome A4 Monochrome A3 Colour A4 Colour A3 High gloss colour printing on customer's own paper High gloss colour printing on library paper	£0.10 £0.20 £0.50 £1.00 £0.08 £0.16 £0.40 £0.80 £1.00 £1.25 per sheet	£0.10 £0.20 £0.50 £1.00 £0.08 £0.16 £0.40 £0.80 £1.00 per sheet £1.25 per sheet	
Commission rates: Requires signed agreement in place between artist and relevant Council	30%	30%	
Additional Library Charges	Set by Saltash Town Council	Set by Saltash Town Council	
Merchandise Items with logo	2022/23		
Jute Bags (Each)	£1.90	Service not provided, delete line	
Coffee Mugs (Each)	£1.99	Service not provided, delete line	
Writing Kits (Each)	£5.99	Service not provided, delete line	
Seagull Bags	£3.50	new line and increase cost to be added £4.00	
Activities	Price to be given on application	Ticket price to be given on application	
Description	2022/2023	2023/2024	2024/2025
Allotments	£30.00	£30.00	£40.00
(Non VATable)	£40.00	£45.00	£55.00
Grenfell Avenue pa	£40.00	£50.00	£60.00
Fairmead Road pa	£30.00	£30.00	£40.00
Churchtown pa	£10.00	£10.00	£30.00
Grenfell Avenue New Site pa			
Water pa			

Burial Authority - Churchtown Cemetery

Fees and Charges

Description	2022/2023 (As of 1st April 2022)	2023/2024 (As of 1st April 2023)
<u>Interment Fees</u>		
Interment under the age of 18 years - (Saltash residents only)	No Charge	No Charge
1st Interment over the age of 18 years - (triple depth plot)	£700	£700
2nd & 3rd Interment over the age of 18 years - (ERB determined)	£700	£700
1st Interment of ashes in a casket - (double depth plot)	£333	£333
2nd Interment of ashes in a casket - (ERB determined)	£333	£333
1st Interment of loose ashes - (double depth plot)	£167	£167
2nd Interment of loose ashes - (ERB determined)	£167	£167
Interment of ashes in Garden of Remembrance	£333	£333
Service Men and Emergency Service Personnel killed in active service - Saltash Residents Only.	No Charge	No Charge
<u>Exclusive Right of Burial including Plot Deed (Exclusive Right of Burial must be purchased with 1st Interment) - Length of Exclusive Right of Burial - 10 Years</u>		
Exclusive Right of Burial under the age of 18 years	No Charge	No Charge
Exclusive Right of Burial 1st Interment over the age of 18 years	£333	£333
Exclusive Right of Burial 1st Interment of ashes in a casket	£111	£111
Exclusive Right of Burial 1st Interment of loose ashes	£111	£111
Service Men and Emergency Service Personnel killed in active service - Saltash Residents Only.	No Charge	No Charge
<u>Memorial Permissions - Length of Right to Erect a Memorial - 10 years</u>		
Permission to erect headstone including first inscription	£111	£111
Additional inscriptions	£56	£56
Permission to place cremated remains tablet	£56	£56
Permission for the removal of a headstone or cremation tablet other than for an additional inscription (Minute No. BA 23/22/23)	-	£56
Renewal of Grant of Right to Erect a Memorial	£28	£28
Permission to erect/place monument CWG/MOD	No Charge	No Charge
Cremation foundation slab and tablet to be supplied by ERB owner		
<u>Renewal of Exclusive Rights of Burial - Length of Exclusive Right of Burial - 10 Years</u>		
Single grave for the interment under the age of 18 years - (Saltash resident only)	No Charge	No Charge
Second and third interment admin fee (ERB must be determined)	£28	£28
Renewal of Exclusive Rights of Burial	£28	£28
Renewal of Exclusive Rights of Cremated Remains	£28	£28
Issue & registration of duplicate deed of grant of grave space	£28	£28
Inspection of Burial Register	£28	£28
Transfer of ERB certificate up to a maximum of 2 hours, and then charged on an hourly basis at £25 per hour	£51	£51
Transfer of ERB certificate by Statutory Declaration up to a maximum of 2 hours, and then charged at an hourly basis at £25 per hour	£84	£84
Permission of right to CWG Commission or MOD	No Charge	No Charge
Permission to place a war grave marker	No Charge	No Charge
Exhumations of coffins or cremated remains casket/loose ashes	Price on Application	Price on Application
Search of Registers by our staff (per search)	£28	£28
Search of Registers by our staff (non resident)	£56	£56
Double standard fees apply to non Saltash residents, except those who were resident until 2 years prior to their death. (Non-resident fees are at the discretion of the Chairman of the Burial Authority Committee)	All Fees Double	All Fees Double
<u>Benches & Other Memorials - 10 Years Lease (Residents & Non Residents) (VATABLE)</u>	Including VAT	
Rose Bush - Permission to place a rose bush and memorial plaque at Churchtown Cemetery in the memorial garden	£100	£100 inc. VAT
Memorial Plaque on a bench at Churchtown Cemetery	£350	£350 + VAT

Joint Burial Board - St. Stephens Cemetery

Fees and Charges

Description	2022/2023 (As of 1st April 2022)	2023/2024 (As of 1st April 2023)
<u>Interment Fees</u>		
Re-opening / Interment of a body (Saltash residents)	£700	£700
Re-opening / Burial of cremated remains (Saltash residents)	£335	£335
Double standard fees apply to non Saltash residents, except those who were resident until 2 years prior to their death. (Non-resident fees are at the discretion of the STC Co-Chairman of the Burial Board Committee.)	All Fees Double	All Fees Double
<u>Benches</u>		
To supply, fit and maintain a memorial bench	Price on Application	£350 + VAT

SALTASH TOWN COUNCIL
SUMMARY OF EXPENDITURE PLANNED FOR 2023/2024

	2022/2023	2023/2024	Percentage increase/ decrease %
	£	£	
Burial Authority : Churchtown	35,191	34,616	-1.6
Burial Board : St Stephen's	31,046	28,489	-8.2
Services	738,658	757,687	2.6
Policy & Finance	525,029	575,162	9.5
Personnel	12,668	12,661	-0.1
TOTAL EXPENDITURE	1,342,592	1,408,615	4.9
Less Income, Refunds, Grants	73,155	100,862	37.9
Planned Budget	1,269,437	1,307,753	3.0
Add Funding for Devolved Contingency			
Less Central Government Council Tax Support Funding	13,747	-	
Precept	1,255,690	1,307,753	4.15
Amount per Band D Dwelling:	228.78	237.16	3.66
Tax Base 23/24 : 5514.28			
<u>Capital & Reserves</u>	<u>2021/2022</u>	<u>2022/2023</u>	
Capital Works arising from Assets and Services Required			
(General Reserves)	259,922	308,503	
Earmarked Reserve	562,512	817,954	
Saltash Waterfront Revitalisation Grant	16,046	-	
S106 (LIDL)	2,540	-	
S106 (Waitrose)	7,501	4,961	
Contingency 5.5 Months	584,870	599,387	
Estimated Reserves at 31st March:	1,433,391	1,730,805	
Employees at 31st March:	22.8 FTE	19.3 FTE	

To retain the Town Council contingency at 5.5 months P&F recommend to Full Council a transfer of £14,517 from General Reserves.

Further details are available if required between Opening Hours: Mon - Fri 10am to 1pm, 2pm to 4pm from
Saltash Town Council, The Guildhall, 12 Lower Fore Street, Saltash, PL12 6JX
Telephone : 01752 844846 www.saltash.gov.uk